

Group Stay Programme 2018 for Schools - Summer School 12-17 years

► For groups of min. 10 paying persons - Location: Vienna/Austria

Services

- **Summer Course 1:** 20 lessons German course per week (1 lesson = 45 minutes) in international (max. 15 participants) or closed groups (same knowledge of German required, max. 15 participants).
- **6/13/20/34 nights accommodation:** Summer School **Residence Standard:** 4-6 bed rooms (communal shower) or Summer School **Residence Superior:** 3-4 bed rooms with shower.
- **Full board:** 3 meals per day.
- **Full activity and sports programme.**
- **Evening activities.**
- **1 free place for leader per 10 paying students:** 10+1 / 20+2 / 30+3.

24 hours support & supervision

At the Summer School our staff is available round the clock! Independent outings off the premises require written permission by the student's legal guardian.



Campus

PRICES (NET IN EURO):

1-5 weeks

SUMMER COURSE 1

Lessons/week	20 lessons		Starting dates 2018
Prices (Full board)	Tuition + Residence Standard	Tuition + Residence Superior	July 1 / July 15 / July 22 / July 29 Total beginners only July 1 and July 15. Arrival: Sunday; Departure: Saturday
1 week	770.-	843.-	July 29-Aug. 4
2 weeks	1,335.-	1,481.-	July 1-July 14 / July 15-July 28 / July 22-Aug. 4
3 weeks	1,900.-	2,120.-	July 1-July 21 / July 15-Aug. 4
5 weeks	3,031.-	3,396.-	July 1-Aug. 4
	OSD Certificate course		July 9 (exam: July 12/13) / July 23 (exam: July 26/27)

Extras (net/person)

- Supplement **Summer Course 2** (additional 10 lessons/week): EUR 83.-/week.
- Return **transfer:** Group of 10/15/20/30 students - EUR 31.-/28.-/26.-/23.-
- **Public transport:** EUR 17.10/week (obligatory for students 15+).
- **Travel Insurance:** EUR 18.-/week.
- **Culture Special:** Guided tours, entrances to famous Viennese sights: EUR 26.-/week.
- **Full-day excursion:** EUR 70.- (e.g. Salzburg, Wachau)
- **Half-day excursion:** EUR 40.- (e.g. Laxenburg, Burg Kreuzenstein)
- **Tennis:** 6/8/10 lessons (EUR 67.-/88.-/110.-)
- **Concert:** EUR 44.-
- **OSD Exam:** OSD Zertifikat B1: EUR 114.- Exam preparation (6 lessons): EUR 75.- OSD Zertifikat B2 on request.
- **Deposit (refundable):** EUR 40.-
- **Additional group leader (net):** Student House, half-board, twin room: EUR 264.-/week; single room: EUR 322.-/week.

Subject to change



Registration:

Information required:

- ▶ starting date and duration
- ▶ type of course and type of accommodation
- ▶ number of participants, number of leaders, international or closed group
- ▶ level of German for all participants (please return our placement test for each student)
- ▶ transfer details
- ▶ excursions to be booked extra

Please find enclosed our registration form for groups.



Payment and Cancellation Terms

DEPOSIT: 30% of the total amount of invoice at the time of registration.

PAYMENT: All payments have to be on our account at least 30 days prior to the student's arrival. If payments are not made in advance we cannot issue the accommodation address. Please make payments in Euro (EUR) by bank transfer to:

ActiLingua Language Studies GmbH & Co KG, Wattmangasse 15, 1130 Vienna, Austria

Bank: RLB NO/Wien, Meidlinger Hauptstrasse 46, 1120 Vienna, Austria

BIC: RLNWATWW / IBAN: AT 30 32000 00005212808

„Banking charges borne by transferor“.

Or by credit card (Visa or Mastercard): Administration fee 1,5 % of the total payment.

Please send us the following details by fax or e-mail:

- ▶ booking number, amount
- ▶ type of credit card, card number, name of cardholder
- ▶ expiry date, verification code.

Information for group leaders:

We are looking forward to welcoming you and your group at our ActiLingua Academy.

We would like to ask you to support your group in several ways:

- ▶ Help with translation (i.e. 1st day at school and registration)
- ▶ Help with transfer on departure: prepare tickets; accompany children to driver pickup.
- ▶ Point out and explain house rules: Our house rules are binding within campus area, for group leaders, too. There are no exceptions for groups.
- ▶ Support in case of illness: Prepare insurance documents; accompany children to the doctor or hospital, contact parents.
- ▶ Explain availability and details of leisure programme.
- ▶ If you have any questions regarding those points, please contact our school staff.
We are happy to help you with any problem.
- ▶ Experience shows that the role of the group leader is vital. Please be aware, that your group will trust you more easily and their parents will be glad to be able to contact a person on campus speaking their own language.

CANCELLATION TERMS:

- ▶ up to 3 months prior to arrival:
10 % of the total amount
- ▶ 3 months to 29 days prior to arrival:
25 % of the total amount
- ▶ 29 to 14 days prior to arrival:
75 % of the total amount
- ▶ 14 to 1 days prior to arrival:
100 % of the total amount

For a reduction in the number of participants at short notice (3 days prior to arrival or shorter time) we will charge an expense allowance.



Contact Information

Contact for parents:

Telephone (July 1 - August 4, 2018):

+43 664 42 92 623

Emergency number (year-round 24/7):

+43 1 877 32 62

Contact for bookings and agent support:

Marlene Handler:

booking4@actilingua.com | Tel: +43 1 877 67 01

Annika Tinkler:

booking2@actilingua.com | Tel: +43 1 877 67 01

Group registration form

ActiLingua Academy

Wattmangasse 15, A-1130 Vienna, Austria

Tel. +43 1 877 67 01, Fax +43 1 877 67 03, Skype: actilingua

www.actilingua.com, E-Mail: info@actilingua.com

Name of Organisation:

Contact/Group leader: male female

Street: Postcode:

Town: Country:

Tel. private: Tel. 2/Fax: E-Mail:

Course information:

Number of students: Number of group leaders:

I class the group as: AO (Beginner) A1 B1 C1
 A2 B2 C2

I wish to enrol the group for the following course:

Standard Course (20+5 lessons/week) Intensive Course (30+5 lessons/week)

international groups closed groups

Starting date: Duration: week(s)

Accommodation - We would like ActiLingua to reserve the following type of accommodation:

Number of students: Number of group leaders:

ActiLingua Residence Host Family
 Apartment Student House (July-August)

If fully booked, second choice

Options: Breakfast Half-board Full board Packed lunch
 Single room Twin room More bedded room

Transfer on arrival: Yes No Arrival at:
Day of arrival: Time: Flight/Train no:

Transfer on departure: Yes No
Day of departure: Time: Flight/Train no:

We would like to book the following extras:

Special Comments:
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I hereby state my acceptance of the terms according the group offer

I enclose a copy of confirmation of payment of the deposit.

Raiffeisenbank Wien, IBAN: AT 30 32000 00005212808 - Swift: RLNWATWW.

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Date and signature of group leader

